
JOB OPPORTUNITY

1. Background

Civic Social Protection Foundation (CSP) is an individual membership organization drawn from different parts of Tanzania who has joined their efforts to fight for equity and equality among all citizens of Tanzania regardless of their social and economic status.

CSP envisions **“A Community which enjoys their rights and social wellbeing in Tanzania”** and aspires to attain its vision through **“preventing, managing, and overcoming situations that adversely affect people’s wellbeing in Tanzania”**.

Civic Social Protection Foundation (CSP) in partnership with **Vi Agroforestry Tanzania** is implementing a three (3) years program (2026 – 2028) with the aim for **‘improving smallholder farmer family’s food and nutrition security, sustainable livelihoods, gender equality, and resilience while enhancing biodiversity conservation and climate change mitigation altogether’**. This objective will be realized through the following key result areas:

- Stronger Farmer Organisations
- Sustainable and Resilient Livelihoods
- Resilience building through Climate Change mitigation, adaptation, and biodiversity conservation.
- Food and Nutrition Security and
- Advocacy

In this partnership CSP is designated to support the program as a **“Technical partner”** that will provide technical support to all partners to contribute to **“Strengthening a Resilient Policy Environment for Agroforestry Advancement in Tanzania”**. CSP will support partners located in the following geographical areas: Mara region (Bunda DC, Bunda TC, Tarime, Butiama and Serengeti DC), Kagera region (Karagwe DC), Dodoma region (Bahi DC), Singida region (Singida and Manyoni DC), Mtwara region (Masasi DC) and Lindi region (Kilwa DC).

The designed policy intervention among others is expected to contribute to the following changes we want at local, national and international levels.

- Enhanced political will to drive meaningful evidence-based policy change at the local, national, regional and international level to improve the livelihoods of smallholder farmer families.
- Enhanced promotion, funding and implementation of agroforestry policies and strategies by governments.
- Citizens collectively engaging to hold the states accountable at local, national, regional and international levels on matters regarding agroforestry; food security; climate change adaptation, mitigation and resilience; conservation of biodiversity.

Hence, to achieve the above results, CSP would like to fill the following vacant position in its office located in Babati town.

2. Position: Program Officer – Advocacy

Duties and responsibilities

The Advocacy Program officer will perform the following specific duties.

- Facilitate quality information generation from smallholder farmers on agroforestry practices and biodiversity conservation and restoration shared with policy and decision makers at local, national, regional and international levels.
- Facilitate formation of strong platforms for advocating on smallholder farmers policies and concerns at local, national and regional levels and manage their operationalization.
- Facilitate routine dialogue of the high-level platforms for policy and decision makers on issues related to agroforestry; food security; climate change adaptation, mitigation, resilience and conservation of biodiversity.
- Engage policy and decision makers for integration of Agroforestry interventions into districts and sectoral plans and budgets.
- To facilitate annual sectoral budget analysis and advocacy for responsible sectoral ministries, departments and district councils for Increased budget allocation for agroforestry practices and sustainable agriculture land management as stipulated in the International, regional and national strategies and conventions.
- To facilitate analysis of Agroforestry sectoral policies, plans and strategies to generate evidence for advocacy purposes.
- To capacitate and guide ASILI B technical and core partners on budget and policy advocacy engagements with policy and decision-makers.
- To support smallholder farmers and partners in monitoring of public resource allocation and spending at council and community levels.
- To facilitate development of policy briefs for communicating the policy evidence generated to various Agroforestry partners and stakeholders.
- To prepare activity, quarterly and annual implementation reports.
- To perform any other duties related to advancement of Agroforestry policy environment in Tanzania.

3. Key qualification, skills and experience

- University Degree specifically from Sokoine University of Agriculture (SUA) in Agribusiness, Agriculture general, Forestry or any other related qualification.
- At least 2 years' experience in the areas of Governance, accountability, policy analysis, budget analysis and policy advocacy.
- Experience in engagement with policy and decision makers, duty bearers and Government leaders at local and national levels.
- Skills and strong competence in facilitation, training, moderation and organization.
- Strong and good experience in report writing particularly policy and budget briefs.
- Experience in working for Agriculture policies, farmers and local Government will be an added advantage.
- Proven ICT skills and experience especially in the development of MIS software and tools for data collection and analysis;
- Fluency in written and spoken English.

The duty station will be based in Babati town, Manyara region but with extensive travelling to the project areas.

Renumeration:

The position is attached with attractive renumeration packages to the qualified and competent candidate.

If you consider yourself qualified for the position and fall under the above-mentioned criteria kindly forward your application including cover letter, CV, academic certificates and other relevant credentials before or on Sunday 25th January 2026 at 16:00 to the following address.

The Board Secretary

Civic Social Protection Foundation (CSP)

Box 515, Babati

Email: info@csp.or.tz/exd@csp.or.tz